

**AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE LEE LAKE WATER DISTRICT
AUGUST 23, 2011, 8:30 A.M. AT
THE DISTRICT'S ADMINISTRATIVE OFFICE
22646 TEMESCAL CANYON ROAD, CORONA, CALIFORNIA 92883-5015**

The following is a summary of the rules of order governing meetings of the Lee Lake Water District Board of Directors:

AGENDA ITEMS

In case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety or both. Also, items, which arise after the posting of Agenda, may be added by a two-thirds vote of the Board of Directors.

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until placed on a future agenda in accordance with Board policy.

NOTICE TO PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case, they will be considered separately under New Business.

**IF ANYONE WISHES TO SPEAK WITH THE BOARD
ABOUT ANY CONSENT CALENDAR MATTER(S),
PLEASE STATE YOUR NAME, ADDRESS,
AND APPROPRIATE ITEM NUMBER(S).**

AFFIDAVIT OF POSTING

I, Allison Harnden, Office Manager of the Lee Lake Water District, hereby certify that I caused the posting of the Agenda at the District office at 22646 Temescal Canyon Road, Corona, California 92883-5015 prior to August 19, 2011.

Allison Harnden, Office Manager

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August 23, 2011

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1. **Roll Call and Call to Order.**
2. **Presentations and Acknowledgments.**
3. **Public Comment.**

BOARD ITEMS:

4. **Minutes of the July 26, 2011 Regular Meeting.** **1-6**
RECOMMENDATION: Approve Minutes as written.
5. **Payment Authorization Report.** **7-9**
RECOMMENDATION: Approve Report and authorize payment of the July 26-August 23, 2011 invoices.
6. **Revenue & Expenditure Reports. (Unaudited).**
 - a. **Revenue & Expenditure Report.** **10-26**
RECOMMENDATION: Note and file.
 - b. **Lien update.** **27**
RECOMMENDATION: Note and file.
7. **Vacancy on Board of Directors**
RECOMMENDATION:
 - a. **Authorize delivery of Notice of Vacancy to County Election official** **28**
(due August 30, 2011).
 - b. **Adopt Resolution of Intention to fill Board vacancy at the Board Meeting** **29**
of September 27, 2011.
 - c. **Direct posting of vacancy in three (3) or more conspicuous places in the** **30**
District and delivery of notice to County Election official at least fifteen (15)
days prior to September 27, 2011.

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- 8. Trilogy Development.**
- a. Homeowners Association update. (-)
 - b. Golf Course update. (-)
- 9. Sycamore Creek Development.**
- a. Project Update. (-)
 - b. 1748 houses to be built. 1118 houses occupied to date. 64% complete
 - c. Richmond America update.
 - d. Meritage Homes update.
- 10. CFD No. 1 Sycamore Creek Recycled Water System.**
- a. Update on progress. (-)
 - b. Non-potable water project 1.5 MG Storage Tank Construction Payment Request No. 7. **31-32**
RECOMMENDATION: Approve.
 - c. Non-potable booster pump station construction Payment Request No. 2. **33-34**
RECOMMENDATION: Approve.
- 11. Retreat Development – Ryland Homes.**
- a. Retreat recycled water conversion update. (-)
 - b. 517 houses to be built. 453 houses occupied to date. 88% complete
 - c. Ryland Homes update.
- 12. Ranpac “Toscana” Project (Sam Yoo).**
- a. Project Update. (-)
 - b. 1443 estimated houses to be built.

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13. Re-alignment of Temescal Canyon Road (Sam Yoo).	
a. Project Update.	(-)
14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).	
a. Project Update.	(-)
15. Water Utilization Reports.	35-48
RECOMMENDATION: Note and file.	
16. Committee Reports.	
a. Finance (Director Garrett).	(-)
b. Engineering (Director Rodriguez).	(-)
c. Public Relations.	(-)
17. General Manager’s Report.	
a. General Manager’s Report.	49
b. Operations Report.	50-51
18. Office Manager’s Report.	
a. Prop 218 Public Hearing, Tuesday August 30, 2011 at 8:30 a.m.	(-)
b. AB 1234 Ethics Training, Tuesday August 30, 2011 from 9 a.m. – noon.	(-)
19. District Engineer’s Report.	
a. Status of Projects.	52
20. District Counsel’s Report.	(-)
21. Seminars/Workshops.	
a. Western Water Leadership Alumni, 2 nd Annual Water Leadership Luncheon Thursday, September 1, 2011, 11:30 am – 1:00 pm	53-54

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- 22. Consideration of Correspondence.** **55**
An informational package containing copies of all pertinent correspondence for the Month of July will be distributed to each Director along with the Agenda.
- 23. Adjournment.**